

# Nexus Vehicle Management Ltd

## Data Protection Policy Statement



Nexus Vehicle Management is fully committed to full compliance with the requirements of all current Data Protection Legislation, including the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

Nexus will, therefore, follow all procedures which aim to ensure that all Nexus' employees, contractors, consultants, service partners or other agents who have access to any personal data, held by or on behalf of Nexus and our clients, are fully aware of and comply with relevant legislation.

Nexus needs to collect and use information about people with whom it works in order to operate and carry out its functions as a vehicle rental service provider. This personal information must be handled and dealt with properly, however it is collected, recorded and used and whether it is on paper, electronically stored or recorded by any other means.

Nexus will, through management and use of appropriate controls, monitoring and review:

- Use personal data in the most efficient and effective way to deliver better services
- Strive to collect and process only the data or information which is needed
- Use personal data for such purposes as are described at the point of collection, or for purposes which are legally permitted
- Strive to ensure information is accurate
- Not keep information for longer than is necessary
- Securely destroy data which is no longer needed
- Take appropriate technical and organisational security measures to safeguard information, including unauthorised or unlawful processing and accidental loss or damage of data
- Ensure that the rights of people about whom information is held can be fully exercised relevant Data Protection Legislation.

Nexus is committed to conducting our business activities in line with this policy and whilst protecting individuals' fundamental rights and freedoms, notably privacy rights in respect of personal data processing, and complying with our obligations as a Data Protection registered company, registration number Z9350897.

Further information can be found within Nexus' GDPR Compliance Statement which is available via our website: [www.nexusrental.co.uk](http://www.nexusrental.co.uk).

A handwritten signature in black ink, appearing to read "J. Ellis".

**John Ellis**  
Managing Director  
28<sup>th</sup> February 2020